

東涌天主教學校
二零二一年度小一入學
『自行分配學位』交表事宜及注意事項

本校小一學校網編號：98
(如申請兒童居於內地，
家長毋須填寫此編號)

學校編號：536547

遞交申請表日期：2020年9月21日至25日

遞交申請表時間
上午9時至下午1時
午膳時間(下午1時至2時)
下午2時至4時

交回申請表時，請攜帶下列文件：

1. 家長/監護人的身份證、護照或其他身份證明文件(如家長/監護人委託他人將填妥的申請表交回，則來人須出示家長/監護人身份證明文件的影印本及授權書)；
2. 申請兒童的香港出生證明書及其影印本(若出生證明書最後一欄顯示申請兒童的香港特別行政區永久性居民身份是「未確定」的，則家長/監護人必須出示該申請兒童的有效旅行證件或在港居留許可證的正本及影印本)；
3. 若申請兒童並無香港出生證明書，家長/監護人須出示該申請兒童的非本地出生證明書及獲准在本港居留的身份證明文件的正本及影印本；
4. 如申報申請兒童的兄/姊在本校(包括小學部及中學部)就讀，家長/監護人須出示有關證件(如：申請兒童兄/姊的出生證明書及兄/姊的學生手冊)的正本及影印本；
5. 如申報申請兒童的父/母或兄/姊為該小學的畢業生關係，家長/監護人須出示有關證件(如申請兒童兄/姊的出生證明書及申請兒童的兄/姊或家長的畢業證書等)的正本及影印本；
6. 如申報申請兒童與本校有相同的宗教信仰，家長/監護人須出示有關證件(領洗紙)的正本及影印本；
7. 如父/母為本校主辦社團的成員，家長/監護人須出示有關文件的正本及影印本；
8. 所申報的居住地址的證明文件(包括：已蓋釐印租約、差餉單、公屋租約或水/電/煤氣/住宅電話收費單)的正本及影印本。所提交的地址證明文件上的姓名須與家長/監護人的姓名相同。

如有任何查詢可致電 2109-4962 與校務處職員聯絡。

小一自行分配學位公佈日期：2020年11月23日(星期一)

小一自行分配學位公佈方法：

獲取錄學生名單會在 2020 年 11 月 23 日張貼於學校校務處外壁報版及上載於本校網頁「2021 年度小一自行分配學位名單公佈」，請保留申請人的編號以作查閱結果之用。(請自行查閱，恕不另行通知)

*如家長/監護人同時向多於一間官立或資助小學申請學位，則其申請兒童的自行分配學位申請將會作廢。

填表須知

1. 家長/監護人在填寫申請表時，須用藍色或黑色原子筆。
2. 在填寫申請表的丙部時，申請兒童的兄/姊若是在申請的小學就讀或父/母在該小學就職，請只填丙部的(甲)項，否則請填(乙)項。(甲)項的申請兒童必獲取錄，而當(乙)項的申請兒童數目超過學校的自行分配學位學額時，學校會依照申請兒童在「計分辦法準則」下得分的多寡，取錄申請兒童。若申請兒童有相同分數，學校將以隨機方式決定同分申請兒童的取錄次序，學校可以公平、公正的方式自行抽籤，或交由教育局處理。
3. 在申請表上簽署的「家長/監護人」全權負責替申請兒童申請參加小一入學統籌辦法及辦理有關手續。家長/監護人須親身或以書面委託授權人士為申請兒童辦理一切有關小一入學統籌辦法的手續(如遞交小一入學申請表、辦理選校、領取小一註冊證等)。
4. 申請兒童的居住地址是指申請兒童的唯一或主要居所。家長/監護人須依照申請兒童的居住地址，將所屬的小一學校網編號填在申請表上。
5. 如申請兒童計劃跨境到港上學，家長毋須在申請表的右上角填寫「住址所屬小一學校網編號」。

Tung Chung Catholic School

Primary One Admission (POA) for September 2021

Submit the Application Form on the following dates:

From : September 21 to 25, 2020

Submission Time of the Application Form
9:00 a.m. – 1:00 p.m.
Lunch Time (1:00 – 2:00 p.m.)
2:00 – 4:00 p.m.

When returning the completed application form, the parent / guardian signing the application form is required to bring along the following documents and submit their photocopies:

1. The parent / guardian's Identity Card, Passport or other identity documents (If the parent / guardian cannot come in person, his or her representative should produce a photocopy of the parent / guardian's identity documents and the letter of authorization);
2. The applicant child's Hong Kong Birth Certificate and its photocopy (If the 'Status of permanent resident of the Hong Kong Special Administrative Region' in the last column of the Birth Certificate is 'Not Established', the original and photocopy of his / her travel document(s) or Permit to Remain in Hong Kong are required);
3. In the absence of a Hong Kong Birth Certificate, the parent / guardian should bring along the applicant child's Birth Certificate (non-local) and document(s) permitting him /her to stay in Hong Kong and their photocopies;
4. Birth Certificate and school handbook of the applicant child's sibling, together with a photocopy of the documents, if claiming the applicant child's sibling is studying in the school or the secondary section of the school of the same address applied for;
5. Birth Certificate of the applicant child's sibling and graduate certificate of the applicant child's sibling / parent together with a photocopy of the documents, if claiming the applicant child's sibling or parent's graduate relationship;
6. Baptism Certificate of the applicant child and a photocopy of the document, if claiming the applicant child's same religious affiliation relationship with the school. Parents / Guardians are advised to consult the school direct about the definition of 'same religious affiliation' before submitting the application form;
7. The parent's membership document and a photocopy of the document, if the parent claims that he / she is a member of the same organization which sponsors the operation of the primary school. Parents / Guardians are advised to consult the school direct about the definition of 'a member of the same organization' before submitting the application form; and
8. Proof of residential address including but not limited to stamped tenancy agreement, demand note for rates, public housing tenancy agreement or water / electricity / town gas / residential telephone bills and a photocopy of the document. In general, the name on the document submitted as proof of residential address should agree with that of the parent / guardian.

Parents seeking further information may contact the staff of the school office at 21094962.

Release of Discretionary places admission results by schools

Names of successful applicant children for the discretionary places admission will be posted on a notice board placed outside the school office and a list of successful applicant children will be uploaded onto the school website on 23 November 2020 (Monday). Application numbers should be kept for checking the results. (Parents / Guardians of successful applicant children will not be informed of the results individually.)

***If more than one application is submitted, the applications for discretionary place will be rendered void.**

Points to Note when Filling in the Application Form

1. Parents / Guardians should read the sample and remarks on Page 13 and Page 14 carefully before completing the 'Application Form for Admission to Primary One', and use a BLUE or BLACK BALLPEN in completing the application form.
2. When filling in Part C of the application form, applicant children with sibling(s) studying or parent(s) working in the school to which they apply should fill in Item A of Part C only. Other applicant children should fill in Item B of Part C. All applicant children applying under Item A will be admitted by the school. If the number of applicant children applying under Item B exceeds the discretionary places quota of the school, the school will admit children according to the Points System. If there are applicant children with equal scores, the school will select applicant children by drawing lots in a fair and just manner or refer the applications to the Education Bureau for processing.
3. Please note that the person signing as the 'Parent / Guardian' in the Application Form will be regarded as the person fully responsible for processing the Primary One Admission application for the child. He / She should personally complete all procedures relating to the application for Primary One Admission (such as submitting the Application Form for Admission to Primary One, selection of schools or collection of the Primary One Registration Form) or appoint an authorized person in writing to do so on his / her behalf.
4. The applicant child's home address should be the applicant child's only or principal place of residence, i.e. a dwelling place at which the applicant child resides and which constitutes his / her sole or main home. Parent / Guardian should fill in the corresponding number of the POA School Net in which the applicant child resides in the application form.
5. For applicant children who intend to commute daily to schools in Hong Kong, parents should leave blank the box 'POA SCHOOL NET NO. OF HOME ADDRESS' in the top right-hand corner of the application form.